



Enjoying our learning...
...aiming for excellence.

Bells Farm Primary School
Bells Farm Close, Druids Heath
Birmingham. B14 5YG
Tel: 0121 675 8666
Fax: 0121 675 4138
Headteacher: Mrs B Butterworth

7th October, 2021.

Dear Parents/Carers,

Parents' Evening

This term, as I mentioned in my last letter, we are not able to hold our parents' evening in the usual way. Instead, you will have an opportunity to talk to your child's class teacher by phone.

The phone appointments will be spread out over the week commencing 19th October, as the teachers will not all be able to use spaces and phones at once.

Please check the following table to see when the phone calls will be available to book for your child (ren)

Day	Classes
Wednesday 20 th October	Reception and Year 3
Wednesday 20 th October	Year 2 and Year 5
Thursday 21 st October	Year 4 and Year 6
Thursday 21 st October	Year 1

There will be five available time slots for you to choose from on the day:

1.15 – 2.15pm; 2.15 – 3.05pm; 3.25 – 4.25pm; 4.45 – 5.45pm; 5.45 – 6.45pm.

To book, please follow the following procedure:

1. Go to our Parents Evening booking system on desktop or mobile - <https://bellsfarm.parentseveningsystem.co.uk/>
2. Please complete the form to login
3. Once logged in, you will be able to select a specific time slot
4. The system works on a first come, first served basis
5. You will receive an email confirmation of your booking
6. **Cancellation or changes** can be completed by logging back into the system to modify your booking.
7. **Siblings bookings** - you will need to login with each child to make a booking with their child

Bookings are now open until Friday 15th October – 12pm.

Please note that we cannot offer individual 10 minute appointments within your chosen time slot, so be aware that you will need to keep your phone close to hand for the hour. The conversation will focus on how your child has settled into their new class and their learning, as we would usually do.



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The phone calls have to be limited to 10 minutes maximum per child to allow us to keep to schedule, so if you have particular concerns or questions which require a longer conversation, this will need to be made separately.

Mrs Stoiber, our new SEN Co-ordinator will be in touch with parents and carers of children with SEN after half term to introduce herself and discuss individual needs.

If there are any questions you still have, please let us know by emailing or phoning the school.

Yours faithfully,

Mrs B Butterworth
Head Teacher